



ET Model for the 2011-2012 School Year

I will be, as the Education Technology (ET) personal, attempting to provide the Palliser schools with ET support to the district's teachers. In the attempt to provide as much support as possible, I have developed a schedule for visiting the Palliser schools. I have created 'five' groupings of the Palliser schools. For each group, I will be booked to work within those schools on a first call – first visit basis for a one week period. For example, in one grouping, I have all of the Calgary Schools. For one week I will be staying in Calgary so that I can visit, hopefully, all of the six schools. I will be emailing the school administration regarding my visit two weeks prior to the scheduled visit. The first school to respond to my call will get first preference on the day of the week. The other remaining schools will be visited in the order of response and needs required. From the schedule that I have created, there will be "possibly" seven visits to each school.

Having said this, I have not booked off the days for meetings, conferences and other ET related activities (i.e. VC related activities). So when I'm booked to be in a certain area, a school or two might miss a visit due to the other responsibilities that come with this job. Hopefully arrangements can be made in order to make up for this absence.

On the days that I do visit the school, I want to be available to all teachers in whatever capacity that they might require. I realize that it is hard for teachers to give up their prep time when there are other more pressing items that need to be addressed. So I would like to offer my services in as flexible manner as possible. Some possible scenario's where I might be able to assist you are:

- I teach the lesson – I've done this in other schools where I have taught the class in how to use a particular program with the classroom teacher observing and assisting where necessary (for this to be successful, I would need the classroom teacher to provide as much advance notice as possible so that I can prep a lesson and also what equipment I might need to bring along)
- Team teaching with the teacher
- I assist the teacher (working in the background) in their lesson delivery
- I could work with a student or group of students who might need assistance using a particular program.
- Help in planning a VC event, creating SMART lessons for the teacher, researching for an upcoming lesson/project
- Observe a class and then offer ideas where different Web Tools might be used

Basically, I'm willing to assist the teacher's in any technology-related capacity that might be a benefit to them and their students.

What I would also like to offer information sessions before school starts, noon hour and after school. The before school and noon hour would be very short informal presentations on a variety of technology tools and software. The after school sessions will involve more formal presentations on a topic of the schools choice involving a longer period of time provide more information and hopefully, hands-on computer time.

The sessions and workshops would cover such aspects as SMART notebook, SMART response, TeacherLogic, Moodle, United Streaming, Learn 360, Access Learning, Web 2.0 tools, ePearl, school websites (Dreamstalk Studios), Internet Safety & Awareness, Copyright issues, video conferencing, evaluating online content, and TPACK (model for integrating technology into the classroom). The topic of the after school workshops would be determined well ahead of time of the visit so that ET can properly prepare for it. Thus the school admin will be asked to survey their staff and together they would choose a topic/area that would best meet their needs.

Tentatively, this is the plan for the ET model for this coming school year. If anyone has any suggestions or comments that you believe would enhance this proposed model, please do not hesitate to call me.

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